

# Cycle Queensland – 9 day cycling paradise

*As a volunteer it is your aim to be helpful and friendly to the riders and other volunteers and to work efficiently with your team to contribute to the success of the ride. BQ will work with you to ensure your own goals are fulfilled and that your volunteering is rewarding.*

## Volunteer Support - Job Description

### Team Role:

- To keep the volunteer crew comfortable, happy and contributing.
- To encourage volunteers interest in positive outcomes for the event.
- To encourage volunteers to participate in the whole event.
- To coordinate volunteer transport including their luggage.
- To erect and dismantle the *TLC Camping* tents.

### Areas of operation:

Campsite.

*Sun exposure:* High

### General hours of operation:

*From:* 5am    *To:* 11am for Volunteer Coordinator to get the day started and people to where they need to be. This role requires constant monitoring and input during the day.

*From:* 7am    *To:* 2pm for TLC Camping - including transport to next site

*From:* 11am    *To:* 6pm for general help

*Busiest time:* From 7am when the volunteers are up and active to when finished erecting the TLC Camping tents.

*Rest day:* Only tasks are coordinating the support crew lunch & shuttle bus operation if needed.

*Note:* You will not need to work all of these hours. Your team leader will schedule as needed. As this is a new team there will be further development of this team's tasks and time schedule, as the event grows nearer, although any changes they will not be substantial.

### Equipment supplied to you (must be returned at end of ride):

Nil

### Key things to note:

- You will come into contact with volunteers who may be unhappy – positive caring attitude needed while maintaining focus on event outcomes.
- Some team members will be doing physical work - **safety first!**
- The tents are owned by Bicycle Queensland – please be careful with them.

### Transport between towns:

Generally in vehicles controlled by the team although some may travel by bus.

### Meals:

*Breakfast:* served 6 to 7.30am. – you can eat during normal time

*Lunch:* a short break only during the busiest time

*Dinner* (served 6 to 7pm): you can eat during normal time

*A reminder that the event is a dynamic environment. Not all tasks and issues can be foreseen. If the situation requires, you and your team may be required to perform extra tasks, possibly at different times to your normal hours. You may also be relocated to another team.*