

## Cycle Queensland – 9 day cycling paradise

*As a volunteer it is your aim to be helpful and friendly to the riders and other volunteers and to work efficiently with your team to contribute to the success of the ride. BQ will work with you to ensure your own goals are fulfilled and that your volunteering is rewarding.*

### Catering Team - Job Description

#### Team Role:

- To assist the Caterers prepare food for all meals.
- To serve all the meals: breakfast, lunch and dinner
- To assist in the washing up of cooking equipment
- To help keep catering tent & general area clean and tidy
- To maintain the tea & coffee tent
- To check participants ID cards prior to them receiving meals

#### Areas of operation:

Campsite for most roles and the lunch site on the bike route for lunch serving

*Sun exposure:* Low – potentially Medium to High for lunch serving

#### General hours of operation:

<b>Task</b>	<b>Normal day</b>		<b>Rest day</b>	
<i>Breakfast serve</i>	<i>From: 5.45am</i>	<i>To: 7.45am</i>	<i>From: 7.15am</i>	<i>To: 9.00am</i>
<i>Breakfast cleanup</i>	<i>From: 6.30am</i>	<i>To: 8.00am</i>	<i>From: 8.00am</i>	<i>To: 9.30am</i>
<i>Team briefing</i>	<i>From: 3.00pm</i>	<i>To: 3.30pm</i>	<i>From: 3.00pm</i>	<i>To: 3.30pm</i>
<i>Lunch/dinner prep</i>	<i>From: 3.30pm</i>	<i>To: 8.00pm</i>	<i>From: 3.30pm</i>	<i>To: 8.00pm</i>
<i>Dinner serve</i>	<i>From: 5.45pm</i>	<i>To: 7.00pm</i>	<i>From: 5.45pm</i>	<i>To: 7.00pm</i>
<i>Lunch/dinner cleanup</i>	<i>From: 6.00pm</i>	<i>To: 8.00pm</i>	<i>From: 6.00pm</i>	<i>To: 8.00pm</i>

Lunch crew leaves at 7am each day and returns after lunch is finished often 2 to 3pm

*Busiest time:* From 3.30pm to 8pm

*Note:* you may not necessarily need to work all of these hours. Your team leader will schedule as needed. The lunch/dinner prep and cleanup can sometimes go later than 8pm.

*Part time volunteers:* Typically help with Breakfast serve and part of lunch/dinner prep.

#### Equipment supplied to you:

Caterers will supply you with a Catering Uniform (cap & 3 t-shirts). If you have been part of the catering team in previous events then bring your old t-shirts – less washing!

#### Key things to note:

- You will be serving customers at busy times – happy faces and positive attitude needed.
- Health and hygiene is very important in this role, and the caterers will inform you of all the appropriate food handling requirements.
- There is a lot of standing in Catering – bring comfortable shoes that are resistant to getting wet.

#### Transport between towns:

Generally all catering volunteers will travel by bus, except for the lunch site team.

#### Meals:

*Breakfast:* you can eat during breakfast service - your team leader will coordinate

*Lunch:* you can eat when suits you

*Dinner:* you can eat during dinner service - your team leader will coordinate

*A reminder that the event is a dynamic environment. Not all tasks and issues can be foreseen. If the situation requires, you and your team may be required to perform extra tasks, possibly at different times to your normal hours. You may also be relocated to another team.*