

## Cycle Queensland – 9 day cycling paradise

*As a volunteer it is your aim to be helpful and friendly to the riders and other volunteers and to work efficiently with your team to contribute to the success of the ride. BQ will work with you to ensure your own goals are fulfilled and that your volunteering is rewarding.*

### Cafe Team - Job Description

#### Team Role:

- To take down and setup tables, chairs and other equipment for the Café and to manage stock including loading and unloading.
- To serve customers with drinks and snacks, including alcohol (cash register operation and money handling involved).
- To keep the Café presentable and clear of rubbish.

#### Areas of operation:

Campsite

*Sun exposure:* Low to Medium

#### General hours of operation:

*From:* 2pm                      *To:* 9.30pm              Café open from 3pm to 8.30pm

*Busiest time:* From 5pm to 8pm when participants want a drink with their meal

*Rest day:* No pack up and less setup, open from 4pm only

*Note:* you will not necessarily need to work all of these hours. Your team leader will schedule as needed. All crew not required at all times during afternoon (3pm to 5pm) but all crew required during busiest times for set up, meal times and pack up.

*Part time volunteers:* Typically help during the busy meal times from 5pm to 8pm.

#### Equipment supplied to you (must be returned at end of ride):

Aprons

Possibly sponsors promotional clothing (you can keep at the end)

#### Key things to note:

- The team is generally split into 2 parts: setup/stock control and customer service
- You may be lifting heavy loads – **safety first!**
- You will be serving customers in extremely busy times – happy faces and positive attitude needed.
- On the last day the Café is not operational so you will be involved at the finish site with other tasks and teams.

#### Transport between towns:

Generally in vehicles controlled by the team although some will travel by bus.

#### Meals:

*Breakfast* (served 6 to 7.30am): you can eat during normal time

*Lunch:* you can eat when suits you - before 2pm

*Dinner* (served 6 to 7pm): this is the busiest time for the Café so you cannot eat at your leisure. Your team leader will arrange meal times each day on the run and you have 20 minutes to eat, wash and return.

*A reminder that the event is a dynamic environment. Not all tasks and issues can be foreseen. If the situation requires, you and your team may be required to perform extra tasks, possibly at different times to your normal hours. You may also be relocated to another team.*